

TOWN OF DERRY  
Energy and Environmental Advisory Committee

Monday August 20, 2012

*Derry Municipal Center, Room 207*

**Meeting Minutes**

Attendees: Catherine Barlette, Tom Cardon, Marc Flattes, Tom Minnon, Jim Ricker (voting for Jonathan Keaney), Chris Cox and Maureen Reno.

1. Call to Order
2. Consent Agenda
  - a. Approval of minutes from 7/16/12. Motion to accept minutes as written by Marc, seconded by Maureen. Vote 4-0 in favor of accepting minutes as written.
3. Chairman's Report. No Report.
4. Old Business
  - a. Updates on TV Show: Episode 6 (Sustainable Sites) was recorded on August 13th. The next episode will be about LEED and Regreen and will be filmed on September 10<sup>th</sup>. Maureen will be the host; Tom Minnon will present material; and Marc will ask questions. Tom Cardon will look into posting episodes on the website.
  - b. Updates on grants: NH PUC is considering how to spend remaining money in funds, which may result in changes to specific grant/rebate amounts per project.
  - c. Goals for 2012
    - i. Information Session on Energy Savings for residents – Tom C. to contact the Derry Public Library about setting up a meeting, during which Tom M. to do presentation on TV series.
    - ii. "Energy Savings Tip" monthly newsletter or article to be posted in Nutfield News: Tom C. to call Nutfield News.
    - iii. Committee to provide transfer station guidance on energy savings and sustainable/LEED measures.
    - iv. Continuation of TV shows.
  - d. New Transfer Station
    - i. Maureen and Tom Minnon met with Mike Fowler and Joanie Cornetta on July 17<sup>th</sup>. The Town chose the engineering firm SEA-Kleinfelder. DEEAC needs to get involved during the schematic design and demolition phase, the 1<sup>st</sup> of 3 phases, to recommend materials used. Our preference is that the town use the existing site, recycled materials, permeable asphalt, storm water run-off and to consider site-management. For the new building, we would also prefer that the new building be designed to maximize natural lighting and for future PV installation by having the appropriate roof pitch and face due south.

- ii. Maureen will contact Mike in mid-September to schedule a follow-up meeting.
  - e. Derryfest
    - i. Need more recycling brochures. Maureen will create a new rebate brochure.
    - ii. Chris to register for a booth.
    - iii. Tom C. will bring the banner, tent and chairs.
    - iv. Tom C. will contact David M. about registration costs and brochure printing.
    - v. Tom C. will call Brian to see if he will bring PV array and light bulb demo.
  - f. October Clean-up
5. New Business
- a. Meeting with Mike Fowler – See previous section 4d.
  - b. Welcome new member Catherine Barlette
6. Member Requests/Open discussion
7. Adjournment
- a. Motion to adjourn by Tom M. Seconded by Marc. Vote in favor 5-0.
8. Next meeting will be September 17, 2012.